

2022-2023
School of Theatre
Undergraduate Student Handbook

FOREWORD

The Florida State University School of Theatre is an accredited member of the National Association of Schools of Theatre. Its degree requirements are in accordance with the latest published guidelines of that association and with the rules and regulations of Florida State University.

It is the responsibility of each individual student to know the rules and policies contained in the Florida State University General Bulletin and the School of Theatre Undergraduate Handbook. The Undergraduate Handbook is a supplement to the Florida State University General Bulletin, which is the authoritative source for academic requirements at FSU.

The School of Theatre retains the right to refuse or terminate enrollment at any time if a student fails to maintain the standards of the program.

Member of the Florida State University College of Fine Arts

This handbook is available in alternate format upon request.

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SCHOOL OF THEATRE POLICIES

COMMUNICATION

FSU e-mail is the official form of contact between FSU and the student. The School of Theatre will only send e-mail to your official University email account. Students must check this account on a daily basis. Students are responsible for all information sent to this account. It is advised that you do not forward your FSU e-mail to another e-mail account.

Theatre students are required to keep their local and permanent contact information up to date with the university. Students can update their local address and phone number on-line through the FSU website.

INTRODUCTION TO THEATRE FOR MAJORS (THE 2020)

All incoming (new and transfer) students must take Introduction to Theatre for Majors (THE 2020, 3 hours) during their first year as a Theatre major. This course will provide students with concepts and skills necessary to succeed in the School of Theatre. This class is an introduction to theatre vocabulary and specializations, undergraduate research writing, and oral presentations. Students attend lectures two times a week and a small recitation section once a week. **A passing grade of “B-” must be achieved for retention in the School of Theatre undergraduate programs. This course is not repeatable.** This course fulfills the University’s oral communication competency requirement.

THEATRE FORUM (THE 4990)

All School of Theatre students are required to register for THE 4990 every fall and spring semester. THE 4990 is a 0-credit, S/U (Satisfactory/Unsatisfactory) course designed to monitor students’ attendance and participation at Forum meetings, theatre productions, and other required events. Please refer to the syllabus for THE 4990 for the attendance requirements. Students who do not register for THE 4990 will receive an unsatisfactory grade (U) for the course. Students who receive a “U” in THE 4990 will receive a warning. **Students who receive a second “U” in THE 4990 will be dismissed from the School of Theatre.**

PRODUCTION GUIDELINES

Each year, the School of Theatre presents productions in its Mainstage and several student theatre group seasons, heavily relying upon students both on stage and behind the scenes. While these productions represent a chance for students to refine their craft, they also add a significant level of responsibility. In addition to carrying out assignments, everyone involved in productions is expected to adhere to rules and regulations. While the School of Theatre’s *Production Handbook* and the *Florida State University Student Handbook* provide detailed applicable rules and regulations, certain regulations deserve mentioning here:

- Alcohol and illegal drugs are not allowed on campus. This includes all School of Theatre facilities.
- Professional conduct is expected of everyone.
- Everyone must arrive on time and be ready to participate fully in performances, rehearsals and work calls.
- Any student sanctioned for a violation of the Student Code of Conduct will be immediately removed from involvement in any and all productions in the semester the infraction occurred.

RETENTION

Theatre students who fail to meet basic academic requirements will be placed on academic probation for the subsequent semester. During the probationary semester, students are required to bring their GPA back up to the specified requirement and to retake any courses in which they did not achieve the minimum requirement. Students who fail to achieve the minimum requirements during the probationary semester will be dismissed from their School of Theatre program. Students may only retake a major requirement in which a grade was received below a minimum once. Failure to achieve a minimum grade on a retaken course will result in dismissal from the School of Theatre. *(The one exception is for THE 2020 that requires a “B-” or better. This course is not repeatable and students not achieving this academic requirement are dismissed from the School of Theatre.)*

The School of Theatre retains the right to refuse or terminate enrollment at any time if a student fails to maintain the standards of the program.

PROBATION

A theatre student will be placed on probation within the School of Theatre for one semester for the following:

- Failure to complete any required theatre course with the minimum required grade (THE4990 and THE2020 have different grading requirements.)
- Failure to maintain the required GPA.

If a student is on probation within the School of Theatre, the following restrictions apply during that term:

- The student may not participate in General Auditions, or receive any production assignments as an actor, director, designer, stage manager or technician in any of the productions during that term. Students may still fulfill their required tech labs.
- The student will not be eligible for any School of Theatre scholarships or loans.

In some instances, the production calendar dictates that casting occur in fall for a show to be presented in spring. Students cast in fall will be allowed to continue in a spring show even if they are placed on probation at the end of fall. They must clear probation by the end of the following semester. This policy applies any time casting and performance span two different academic terms.

ACADEMIC ADVISING

All students must be advised every fall and spring semester. **Students who are not advised before their registration window opens will have a stop placed on their registration until they are advised.** Registration may be reactivated only after formally meeting with an advisor.

Substitutions Or Exceptions For Major Requirements

Any substitutions or exceptions to major requirements must be approved in advance by submitting a request in writing to the Office of Academic and Student Services.

Students Planning to Double Major

Students planning to double major should seek advising from both the School of Theatre and from an advisor in their second major. It is the student's responsibility to make sure that they are meeting all requirements for their second major.

HONORS IN THE MAJOR

The School of Theatre offers Honors in the Major in all degree programs to encourage motivated students to undertake individual scholarly or/and artistic research under faculty mentorship. For requirements and other information, inquire in the School of Theatre Office of Academic and Student Services. It is strongly encouraged that students interested in engaging in an Honors in the Major project begin consultation with a mentor professor in the spring of their Sophomore year and no later than the fall of their Junior year.

AMERICANS WITH DISABILITIES ACT

Florida State University values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course.

Students with disabilities needing academic accommodations should:

- (1) Register with and provide documentation to the Office of Accessibility Services; and
- (2) Request a letter from the Office of Accessibility Services to be sent to the instructor indicating the need for accommodations and what type; and,
- (3) Meet (in person, via phone, email, skype, zoom, etc.) with each instructor to whom a letter of accommodation was sent to review approved accommodations.

PERFORMANCE COURSE REGISTRATION

Admission to some performance classes is by audition or prior approval only. Students are required to sign up for the course(s) the preceding fall or spring semester and wait to see if they are approved. Final rosters are posted outside of Academic & Student Services. Instructors and the Office of Academic and Student Services are authorized to drop students who attempt to register without prior approval.

AUDITION INFORMATION

Auditions for season productions typically occur twice a year. These General Auditions are held at the beginning of the fall and spring semesters. Auditions are open to all FSU students and members of the community, *except those students who are on probation*. For more information including how to register for general auditions, visit the School of Theatre website.

AUDITION AND CASTING POLICY

Students are strongly encouraged to consult the Production Handbook for information regarding audition and casting policy.

THE LONDON THEATRE EXPERIENCE

The London Theatre Experience is a program of theatre studies in the heart of London for students to experience some of the finest theatre in the English-speaking world and to work directly with those professionals responsible for its excellence. More information on this program is available at the International Programs Office in the University Center or in the Office of Academic and Student Services.

THE DEGEN RESOURCE CENTER

The School of Theatre maintains a collection of plays, videos, records and books on theatre in room 202 of the Fine Arts Building. These materials are available for use by any theatre major during fall or spring semesters.

BACHELOR OF ARTS DEGREE SPECIFICS

DEGREE OBJECTIVES

The Bachelor of Arts program at the FSU School of Theatre offers diversified and rigorous studies of practical, historical, and cultural contexts of theatre and theatre-making. Building on a strong liberal arts foundation, the BA program fosters expressive skills, creative mindsets, and theoretical and critical thinking essential to success in theatre and other professions. With close faculty contact, students pursue areas of interest that may include acting, directing, writing, musical theatre, devised theatre, design, production, stage management, performance theory, and cultural studies.

ACADEMIC AND PROGRAM REQUIREMENTS

RETENTION STANDARDS

- Grade point averages:
 - 3.0 Overall GPA (includes all college work post high school graduation)
 - 3.0 Theatre GPA
- Students must earn a “C-” or better in all major courses with the exception of THE 2020 which requires a “B-” or better.
- Students who receive a second “U” in THE 4990 will be dismissed from the School of Theatre.
- Students must remove any probationary status by the end of the semester following the initial notice of probationary status.

TECHNICAL CLASSES AND TECHNICAL LAB REQUIREMENTS

BA Students are required to complete Technical Theatre Practices I (TPA 2322) and Technical Theatre Practices II (TPA 2323) during their first year as a Theatre major. Transfer students may receive a maximum of one class credit for comparable course work taken elsewhere.

Please note: Evening and weekend assignments are required in both Technical Theatre Practices I and II while serving on run and usher crews. Such assignments could conflict with rehearsals, performances, or any outside work. Students are responsible for scheduling around their required Technical Theatre Practices assignment for a given semester.

PROGRAM REQUIREMENTS

To receive a BA degree in Theatre, students must successfully complete one hundred twenty (120) credit hours. The credit hours will be divided between:

Liberal Studies	36
BA Foundation	25
Focus track	21-24
Theatre Electives	1-14
Non-Theatre electives	24 (or second focus track/second major)
<u>Foreign Language</u>	<u>0-12</u>
	120-135

FOUNDATION COURSES

Foundation Courses provide the vast breadth of knowledge and understanding that is inherent to the art of a Theatre-Maker. Students are encouraged to explore various departments of the Theatre and learn through experimentation, develop new ways of seeing, and gain the tools to intelligently and critically engage the world around them.

All BA students are required to take the following courses:

- THE 2020 Introduction to Theatre for Majors
- THE 3213 World Theatre History I
- THE 3214 World Theatre History II
- THE 4303 Play Analysis
- THE 4954 Culminations
- TPP 2100 Performance I
- TPP 2190L Rehearsal / Performance
- TPA 2000 Intro to Design
- TPA 2322 Technical Theatre Practices I
- TPA 2323 Technical Theatre Practices II

FOCUS TRACK

The Focus Track provides advanced level coursework in a particular area of study within the vast art of theatre. By focusing on a singular thread of study, the student is given the tools to explore deeper and engage in a greater understanding of an area. Students are required to declare a Track of Focus in order to pursue advanced level coursework. Students must declare a Track once they complete 30 credit hours.

Students are encouraged to apply their passions for theatre across various departments while focusing on a single area. The School of Theatre actively promotes interdisciplinary study while maintaining an area of focus.

The Tracks of Focus offered are as follows:

- Performance
- Design & Production
- Stage Management
- Theatre Theory & Performance

PERFORMANCE

The Performance Track offers the student practical, exploratory engagement with the tools of the acting process. We study theatre-making as actors, directors, and storytellers, developing expressive skills, devising performances, and expanding our notions of theatre.

The Performance Track requires the student to complete 21 credit hours in the following:

Performance Level I	Select 2 classes (6 credits)
Performance Level II	Select 2 classes (6 credits)
Performance Level III	Select 2 classes (6 credits)
Performance- student choice	Select 1 class (3 credits)

DESIGN & PRODUCTION

The Design & Production Track brings the student behind the stage to experience the artistry of theatrical creation in design, media, and technology. We study theatre-making as artistic practitioners, exploring design challenges through technical solutions in a hands-on framework.

The Design & Production Track requires the student to complete 24 credit hours in the following:

TPA 3208 Drafting for the Stage	3 credits
Design & Production core	15 credits
Production Lab/Advanced Prod.	6 credits

STAGE MANAGEMENT

The Stage Management Track places the student in the core of the production process. We study theatre-making as managers and leaders, supporting the artistic and technical teams through creative solutions and organizational management.

The Stage Management Track requires the student to complete 21 credit hours in the following:

TPA 4601: Stage Management	2 credits
TPA 4602: Adv. Stage Management	3 credits
THE 4935 Stage Management III	3 credits
THE 4935 Stage Management IV	1 credit
Production Lab/Adv. Production	3 credits
Theatre electives	9 credits

THEATRE THEORY & PERFORMANCE

The Theatre Theory & Performance Track offers the student critical skills in theory, dramaturgy, and the transformation of documents into performance. We study theatre-making as critics and writers, dismantling stereotypes, surveying genres, and analyzing structures.

The Theatre Studies Track requires the student to complete 21 credit hours in the following:

TPP 4310 Directing I	3 credits
THE 4433 Gender, Race & Performance	3 credits
Theatre Theory & Performance	6 credits
Theatre electives	9 credits

ELECTIVES

As a BA Student in the School of Theatre, any BA Theatre course may be taken as an elective, regardless of Track of Focus. This is to ensure a balanced and well-rounded education as a Theatre-Maker. Available electives may be found under Course Listings.

LIBERAL STUDIES

Liberal Studies General Education courses, usually taken in the first two years, foster academic and personal development and build a foundation for success in the major and beyond. The Liberal Studies University-wide courses, often taken during the upper-division, extend and

deepen the student learning experience and enhance the student's ability to integrate diverse ideas and information. Together, the general education and university-wide Liberal Studies curriculum help students develop habits of the mind that foster life-long engagement and satisfaction. Our new E-Series and Scholarship in Practice signature courses engage students with creative approaches to persistent questions, close contact with faculty, and opportunities for hands-on learning experiences. The Liberal Studies for the 21st Century program is administered within the Division of Undergraduate Studies.

FOREIGN LANGUAGE

The University requires all recipients of a Bachelor of Arts degree to have completed the study of a classical or modern language through the 2200 or equivalent level. The requirement may be completed by fulfilling coursework in a language through the 2200 level (12 hours), by CLEP examination, or by certification from appropriate personnel in the Classical or Modern Language Department that the student has achieved the required proficiency. Students electing to complete the proficiency with coursework may take a maximum of two foreign language classes on an S/U basis. All students with prior knowledge of German, French, or Spanish are required by the University to take a (no cost) placement test through the Department of Modern Languages & Linguistics. Students with college credit in these languages are exempt from the placement test. The test is designed to place students with prior knowledge of a language into the class for which they are best suited and to reduce repetition of material. Students who are studying a new language which they did not study in high school, and for which they have no other experience, are not required to take such a test but would enroll in the 1120 level of their language of interest. The Department of Modern Languages and Linguistics also offers classes in Arabic, Chinese, Modern Hebrew, Italian, Japanese, and Russian.

BA COURSE LISTINGS

FOUNDATION COURSES

- THE 2020 Introduction to Theatre for Majors
- THE 3213 World Theatre History I
- THE 3214 World Theatre History II
- THE 4303 Play Analysis
- THE 4954 Culminations
- TPP 2100 Performance I
- TPP 2190L Rehearsal / Performance
- TPA 2000 Intro to Design
- TPA 2322 Technical Theatre Practices I
- TPA 2323 Technical Theatre Practices II

PERFORMANCE CORE COURSES

Level I

- TPP 3130 Performance II
- TPP 4257 Voice for Music Theatre
- TPP 4126 Creative Improvisation
- TPP 3510 Movement I
- DAA 1100 Contemporary Dance or DAA 1200 Ballet

Level II

- THE 4923 Theatre Encounters
- TPP 4___ Acting with Styles
- THE 4935 Advanced Movement
- FIL 3932 Film Acting Workshop
- DAA 1500 Jazz Dance
- TPP 4310 Directing I
- TPP 4600 Fundamentals of Playwriting

Level III

- THE 4___ World Theatre Practice
- TPP 4226 BA Music Theatre Workshop
- TPP 4404 Advanced Acting & Directing
- TPP 4403 Devised Theatre: Performance Creation
- TPP 4531 Stage Combat
- TPP 4___ Performance in Production

DESIGN & PRODUCTION CORE

- TPA 3230 Costuming I
- TPA 2248 Stage Makeup
- TPA 3333 Intro to Costume Craft, Dye & Millinery
- TPA 4045 Costume Design
- TPA 4238 Advanced Costume Construction
- TPA 4239 Costume Patterning
- TPA 4240 Advanced Draping
- TPA 4246 Wigs & Makeup
- TPA 3353 Lighting & Sound Technology
- TPA 4020 Lighting Design I
- TPA 4021 Lighting Design II
- TPA 4354 Lighting Software
- TPA 3208 Drafting for the Stage
- TPA 4060 Principles of Scenic Design
- TPA 3325 Intermediate Technical Theatre Practice
- TPA 4283 Technical Production
- TPA 4302 Structural Design for the Stage
- TPA 4077 Scene Painting
- TPA 4078 Adv. Scene Painting
- TPA ____ Scene Painting III
- TPA ____ Props I
- TPA ____ Props II
- TPA ____ Props III
- TPA 4400 Theatre Management

PRODUCTION LAB/ADVANCED PRODUCTION ASSIGNMENT

- TPA 3298 Technical Theatre Laboratory
- TPA 3299 Technical Theatre Laboratory

STAGE MANAGEMENT CORE

- TPA 4601 Stage Management
- TPA 4602 Adv. Stage Management
- TPA ____ Stage Management III
- TPA ____ Stage Management IV

THEATRE THEORY & PERFORMANCE CORE

- TPP 4310 Directing I
- THE 4433 Gender, Race & Performance

THEATRE THEORY & PERFORMANCE

- THE 4064 Disability & Representation
- THE 4233 History of African American Drama
- THE 4236 History of American Theatre
- THE 4244 Musical Theatre History I
- THE 4245 Musical Theatre History II
- THE 4260 Historic Costume
- THE 4273 History of Directing
- THE 4293 History of Design & Production
- THE 4301 Contemporary US Theatre
- THE 4481 Dramaturgy
- THE ____ Women in Theatre
- THE ____ Queer Theatre

THEATRE ELECTIVES

Any of the above courses may qualify as a Theatre Elective course. Please check prerequisite information prior to enrolling in courses.

BACHELOR OF FINE ARTS IN ACTING AND MUSIC THEATRE DEGREES

DEGREE OBJECTIVES

The Bachelor of Fine Arts in Acting and Music Theatre are professional degrees offering specialized education in certain selected theatre disciplines. Each program is intended to provide an understanding of theatre as a collective art and to provide intensive training in the special skills of theatrical expression required for the discipline. The BFA programs are designed as independent professional degrees, but they can also be used as the basis for further specialized work at the graduate level.

RETENTION STANDARDS

- Grade point averages:
 - 3.0 Overall GPA (includes all college work post high school graduation)
 - 3.0 Theatre GPA
- Students must earn a “B-” or better in all major courses.
- Students who receive a second “U” in THE 4990 will be dismissed from the School of Theatre.
- Students must remove any probationary status by the end of the semester following the initial notice of probationary status. Failure to resolve Probationary status will result in dismissal from the School of Theatre.
- Students must maintain an FSU cumulative grade point average of 3.0, maintain a 3.0 grade point average in their theatre requirements, and achieve a minimum grade of “B-” in all Theatre coursework. Students who fail to meet these basic academic requirements will be placed on academic probation for the subsequent semester. Students not achieving this academic requirement will be dismissed from the BFA Program. During the probationary semester, students are required to bring their GPA back up to the specified requirement and to retake any courses in which they did not achieve the minimum grade. Students who fail to achieve the academic and GPA requirements by the end of the probationary semester will be dismissed from the BFA Program.
- Students must attend all scheduled juries or reviews, and receive “passing” or “probational passing” assessments from their respective committees.
- Probational passing may result from the student’s failure to maintain the required grade-point average or to perform at an expected level of achievement. Students receiving probational passing assessments have one semester in which to obtain good standing in the program.
- Areas of the assessment for all tracks include: (a) progress in completing course requirements, (b) academic achievement and progress, (c) student’s potential for successful completion of the program, (d) student’s potential for continuing in the field, and (e) student’s general attitude as displayed in the ability to work with others.
- Students dismissed from the BFA programs may be re-admitted only through re-application after the student has been out of the program for two or more semesters excluding summer.

AUDITIONING AND CASTING

Students in the BFA programs are required to audition at all School of Theatre General

Auditions unless excused ahead of time by your BFA Track Director. Students who are not in good academic or programmatic standing may be denied permission to audition until they are in good standing. Note: BFA Acting freshmen will be permitted to audition their first semester, but it is optional.

Please see the Production Handbook for casting and production policies.

Unless a BFA student receives express permission of their BFA Track Director, they may not audition for or agree to perform in or work on any production, including film work, in the university or community that is not included in the School's General Auditions. Permission to audition or participate must be submitted to your BFA Track Director.

During the summer session, students may accept performance opportunities without approval. However, if a summer stock contract were to extend into fall classes, students must request permission from the BFA Track Director, the Director for Academic and Student Services, and their fall instructors in writing before exam week of the spring semester. Failure to abide by these stated policies may result in immediate dismissal from the BFA program.

BACHELOR OF FINE ARTS IN ACTING DEGREE SPECIFICS

JURIES

Regularly scheduled performance-skills tests aid the performance faculty in assessing the development of BFA Acting students. The “juries”, as they are commonly called, play a key role in decisions regarding student retention. The jury process is designed to point out strengths and areas that need improvement in movement, voice, process, and performance. The performance faculty take the jury process very seriously, and students need to come into the jury fully prepared. Juries are held once a year for all four years.

DEGREE REQUIREMENTS

FSU Liberal Studies & Graduation Requirements*	36
Introduction to Technical Theatre (TPA 2201)	3
Technical Theatre Lab (TPA 2291)	1
Stage Makeup (TPA 2248)	2
Acting Techniques I (TPP 2110)	6
Acting Techniques II (TPP 2111)	6
Acting Techniques III (TPP 4113)	6
Movement Techniques I (TPP 3510)	3
Movement Techniques II (TPP 3511)	3
Stage Combat (TPP 4531)	3
Voice Techniques I (TPP 2710)	3
Voice Techniques II (TPP 3711)	3
Voice Techniques III (TPP 4712)	3
Voice Techniques IV (TPP 4713)	3
Acting for the Camera (TPP 3265)	3
Adv. Acting for the Camera (THE4935)	3
Directing I (TPP 4310)	3
Performance Workshop (TPP 4922)	10
Performance related electives	6
Theatre Forum (THE 4990) every Fall and Spring	0
Introduction to the School of Theatre (THE 2020)	3
World Theatre History I (THE 3213)	3
World Theatre History II (THE 3214)*	3
Play Analysis (THE 4303)	3
Historic Costume (THE 4260)	3
<u>Culminations (THE 4954)</u>	<u>1</u>
Degree total	122

BFA ACTING LONDON THEATRE EXPERIENCE

All students in the BFA Acting program are encouraged to attend the Theatre Academy London during the fall semester of their junior year.

BACHELOR OF FINE ARTS IN MUSIC THEATRE DEGREE SPECIFICS

RETENTION REQUIRMENTS

All students in the BFA Music Theatre program must demonstrate their progress in the areas of singing, acting, and dance in a juried performance at the end of each spring, and in some cases, fall semesters. A committee of faculty from the School of Theatre and the College of Music will assess each student in each of the three areas and give one of the following ratings: Approve, Satisfactory, Probation, or Disapprove. Following the jury, each student will meet with the two program directors for a thorough assessment of the results. Students who receive an evaluation of Probation in any area must jury in those areas again at the end of the following semester. Students who receive a Disapprove in any area may be dismissed from the program.

DEGREE REQUIREMENTS

FSU Liberal Studies & Graduation Requirements*	36
Introduction to Technical Theatre (TPA 2201)	3
Technical Theatre Lab (TPA 2291)	1
Stage Makeup (TPA 2248)	2
Acting Techniques I (TPP 2110)	6
Acting Techniques II (TPP 2111)	6
Acting Techniques III (TPP 4113)	3
Movement Techniques I (TPP 3510)	3
Movement Techniques II (TPP 3511)	3
Advanced Movement (TPP 4512)	3
Voice Techniques I (TPP 2710)	3
Music Theatre Workshop (TPP 4923)	8
Fundamentals of Music Theory (MUT 1001)	3
Music Theory I (MUT 1111) or Theory/singers (THE 4935)	3
Private Voice (all semesters MVV _____)	16
Keyboard (MVK 1111)	1
Vocal Coaching (MVV 3532, MVV 4542)	2
Dance (all semesters DAA _____)	16-28
Directing I (TPP 4310)	3
Theatre Forum (THE 4990) every Fall and Spring	0
Introduction to the School of Theatre (THE 2020)	3
World Theatre History II (THE 3214)*	3
Music Theatre History I (THE 4244)	3
Music Theatre History II (THE 4245)	3
Play Analysis (THE 4303)	3
<u>Culminations (THE 4954)</u>	<u>1</u>
Degree total	137-150